

# Popular Annual Financial Report 2020 PAFR



**City of Post Falls, Idaho**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2020**



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The FY 2020 CAFR can be viewed and downloaded on the City’s website at

<https://www.postfallsidaho.org/departments/finance-support-services/budget-book-cafr-pafr/>







Dear Citizens,

The City of Post Falls Financial Services Department is proud to present the “popular” form of the City’s Comprehensive Annual Financial Report, the Popular Annual Financial Report (or PAFR).

The City’s award-winning PAFR is a user friendly report of our City’s financial operations in 2020. The audited financial report of City financials is the City’s CAFR . The average citizen may find it difficult to interpret the vast amount of data in the CAFR. The PAFR is designed to make the City’s basic finances easier to understand and to communicate to our citizens where City dollars come from and how they are spent.

Much of the information in the PAFR comes from the City’s FY 2020 CAFR. Under State law, the CAFR is prepared annually by City staff in accordance with Generally Accepted Accounting Principles, or GAAP. The City’s financial statements are then audited by an independent third-party professional accounting firm (Anderson Bros. CPA’s, P.A.). This step provides a level of assurance to the Mayor, the City Council, the financial community, and citizens-at-large that these financial statements are free of material misstatement. Based on the audit, Anderson Bros. CPA’s, P.A. concluded, in an unmodified opinion (meaning without reservation of any kind), that the City of Post Falls’ financial statements for the fiscal year ended September 30, 2020 are fairly presented and in conformity with GAAP. This opinion, its accompanying financial statements, and its Management Letter, containing a concise statement of areas where financial management practices could be improved, are presented in depth by officials Anderson Bros. CPA’s, P.A. to the City’s Finance Department. Subsequently, the audit report is then presented to the Mayor and City Council as part of a regular Council Work Session agenda item.

The PAFR , or citizen’s report, is intended to complement the CAFR, not be a substitute for it. It is for a complete review of the City’s financial status for the recently concluded fiscal year, the FY 2020 CAFR and FY2020 budget documents can be found on the City’s website at <https://www.postfallsidaho.org/departments/finance-support-services/>, or copies may be obtained from the Finance and Support Services Department. We will be pleased to respond to any questions on this publication, the CAFR, and current budget documents.

A handwritten signature in black ink that reads "Jason Faulkner". The signature is written in a cursive, flowing style.

Jason Faulkner  
Finance and Support Services Department  
Finance Director / Treasurer



# Message from the Mayor




The City Council and I are pleased to present the 2020 Popular Annual Financial Report (PAFR) for the City of Post Falls.

The PAFR, or as it is often called, the Citizen's Report gives an overview of the City's progress and financial performance in a way that is transparent and easy to understand.

The PAFR is designed to take information from the Comprehensive Annual Financial Report (CAFR) and displays the highlights in a simplified format. Doing so increases the transparency of the City's finances and operations. The PAFR gives a snapshot of our City's financial health, not only to residents, but also to others outside our community who may be considering relocating their home or business.

Continuing to provide open communication, accountability and transparency in presenting the City's financial reports is a priority for the City Council.



Ronald G. Jacobson, Mayor

## MAYOR AND CITY COUNCIL



Councilor  
Kerri Thoreson



Councilor  
Alan Wolfe



Councilor  
Joe Malloy



Mayor  
Ronald G. Jacobson



Councilor  
Steve Anthony



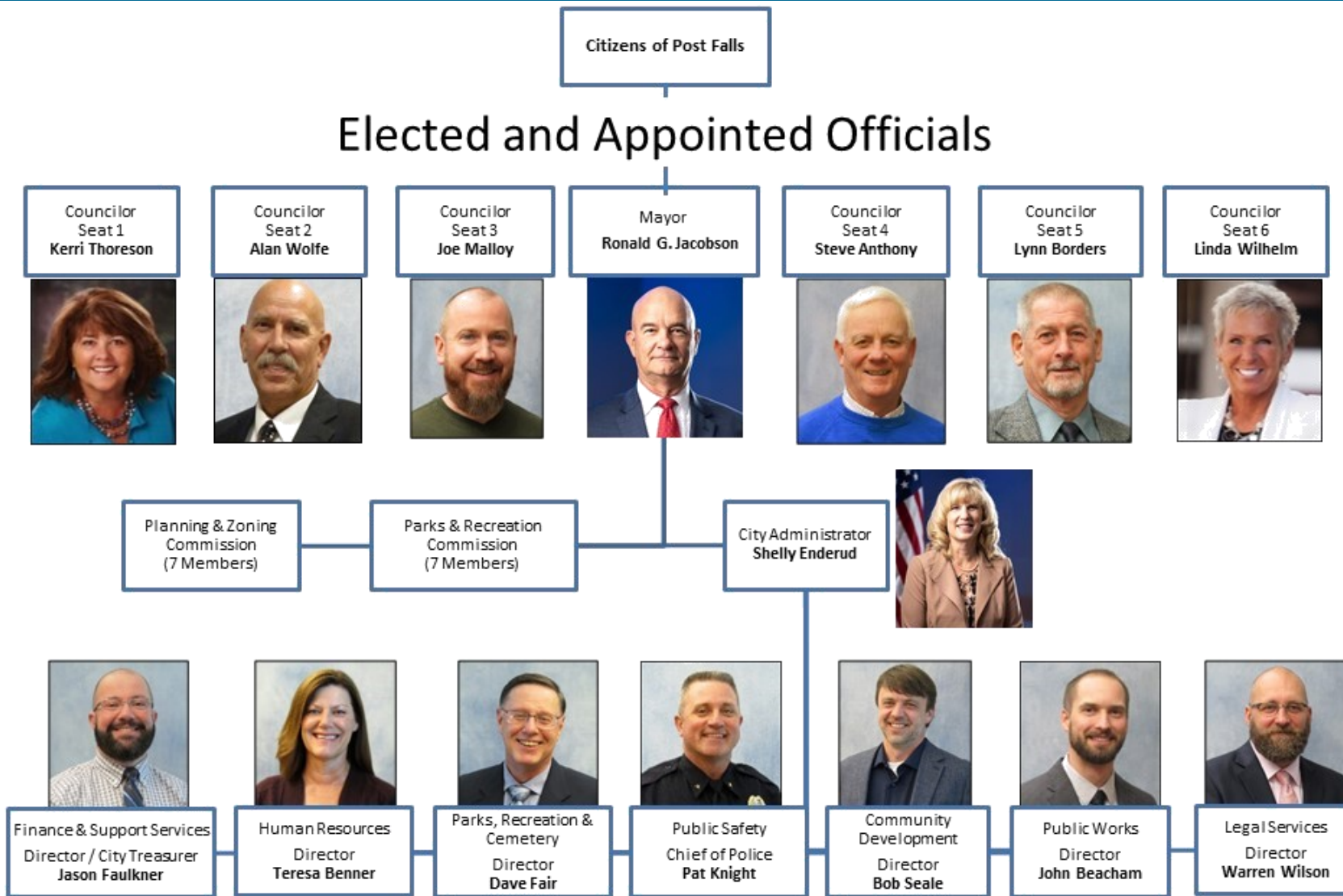
Councilor  
Lynn Borders



Councilor  
Linda Wilhelm



# City of Post Falls Organizational Chart



NAME	OFFICE	OCCUPATION	TERM
Ronald G. Jacobson	Mayor	Senior VP – bankcda	2021
Linda Wilhelm	Council President - Seat 6	Realtor – Coldwell Banker	2021
Kerri Thoreson	Councilor - Seat 1	Self Employed	2023
Alan Wolfe	Councilor - Seat 2	Self Employed	2021
Joe Malloy	Councilor - Seat 3	Project Coordinator - Outotec Energy Products	2023
Steve Anthony	Councilor - Seat 4	Retired	2021
Lynn Borders	Councilor - Seat 5	Retired	2023

Shelly Enderud	City Administrator
Jason Faulkner	Director of Finance
Pat Knight	Chief of Police
David Fair	Parks & Recreation Director
Bob Seale	Community Development Director
John Beacham	Public Services Director
Teresa Benner	Human Resources Director
Warren Wilson	Legal Services Director
Shannon Howard	City Clerk



# Lifestyle and Recreation



Post Falls is a very special place, with scenic beauty, year-round recreational opportunities and a relaxed lifestyle that creates a valuable quality of life that is attracting new businesses and new citizens daily.

The recreational opportunities and natural surroundings are a large part of why people choose Post Falls. Boating and water sports such as wakeboarding, water skiing, wake surfing, whitewater kayaking and paddle boarding are popular on the Spokane River. Winter sports including downhill skiing/snowboarding, snowshoeing, cross-country skiing, and snowmobiling, all which are easily accessible from Post Falls. The region also provides ample opportunities for sportsmen and anglers. The City maintains 33 parks, several of which are on the Spokane River. Sports, swimming, rock climbing, boating or just relaxing, there's a park that fills the bill.





# Parks & Recreation

## For an Active Lifestyle

The City's Recreation Division had over 8,000 participants that spent over 189,000 hours engaged in activities that enhanced their healthy lifestyles. Offered over 148 programs, from sports leagues to special interest classes and outdoor recreation trips.



### COMMUNITY FOREST

A Parks & Water Reclamation joint collaboration to bring residents

### 500 acres

of multi-use property including hiking, rock climbing, kayaking, fishing, mountain biking and more



### DID YOU KNOW

Post Falls has

- 874 acres of park land
- 33 parks
- 12.25 miles of asphalt trails
- 12,000 urban trees
- 16 children's playgrounds
- 3.5 miles of river frontage
- 21,000 square feet of beach area
- Whitewater access
- 112 climbing routes
- 38 trail miles

### COMMUNITY EVENTS

Post Falls hosted many community-wide events such as the Sprint Triathlon, Shoes & Microbrews 5k Fun Run, Post Falls Festival, Movies in the Park, Family Fishing Derby, Winterfest/Tree Lighting Celebration and sports tournaments.





# Demographics

Post Falls, Idaho is an inviting place to live, work and play. Its proximity to numerous lakes, rivers and mountains offers a quality of life that is highly desirable. Just minutes to the east is Coeur d'Alene, ID, with a reputation as a world travel destination due to the five-star Coeur d'Alene Resort and golf course with a floating green. To the west is the largest city in the region, Spokane, WA with a population of approximately 250,000. Post Falls' unique location between these two diverse cities offers Post Falls' residents varied opportunities in their lifestyle, recreation and business opportunities. The I-90 corridor, connecting Spokane and Post Falls/Coeur d'Alene, continues to be a hub of business growth. This is reflected in an increasing number of retails, health care, and manufacturing businesses locating in the City.

Idaho boasts the lowest cost of living in the western states and, with an average commute time of just under 21 minutes, Idahoans get to work, home, and the outdoors faster than anyone in other western metro areas.

The City of Post Falls has grown from 7,350 residents in 1990 to 39,452 by the end of 2020. The continued influx of new residents has resulted in a strong construction industry. Post Falls grew at a more modest annual growth rate of approximately 2.4% between 2010 through 2015, compared to the 4.8% annual growth rate experienced between 2000 and 2010. 2015 brought signs of change as Post Falls grew at a higher 3.76% growth rate. Growth pressured have continued since 2015. Due to the number of inquiries and developments of multi-family near commercial corridors within Post Falls, it is a matter of time when additional commercial properties will begin being developed. It is very common for commercial corridors to be supported by high density residential housing nearby. The commercial area along Seltice Way between Spokane Street and Highway 41 is the only area within Post Falls that has some degree of multi-family near a commercial corridor and may be why this area has realized more commercial development than other areas with similar levels of traffic flow. With the additional multi-family being developed nearby and along currently undeveloped commercial corridors, Post Falls have seen additional land that has been sitting vacant for some time be commercially developed in 2020 and should continue through 2021.



Incorporated 1891



**39,452**

2020 POPULATION



**1,363**

2020 NEW DWELLING UNITS



# Post Falls By the Numbers

## TRANSPORTATION



**182**

MILES OF STREETS



**28**

BIKE LANE MILES



**19**

TRAFFIC SIGNALS



## PUBLIC SAFETY



**40,536**

CALLS FOR SERVICE



**51**

SWORN PERSONNEL



**4**

SRO - SCHOOL RESOURCE OFFICERS

## PARKS & RECREATION



**33**

PARKS



**874**

PARKS ACREAGE  
36 TRAIL MILES



**500**

COMMUNITY FOREST ACREAGE



## UTILITIES



**7,573**

WATER CUSTOMERS



**12,887**

RECLAIMED WATER CUSTOMERS



**32**

LIFT STATIONS





# Major Initiatives

*This is a summary of the City's Major Initiatives, a full detailed list of Major Initiatives and department accomplishments are available in the CAFR.*

## **Economic Development and Growth**

**Management** – Ongoing efforts on behalf of the City and the Post Falls Urban Renewal Agency continue to provide for growth and business attraction with the City Center area. The City and Agency continue to work on transportation improvements within other areas of the community, including completing the Spencer Street connection to Seltice Way and a providing multi-use trail along the east side of Highway 41 that received grant funding through the Community Choices for Idaho program. This funding also has matching funds coming from the Urban Renewal Agency. The Comprehensive Plan's update was completed in 2020. In 2021, the City will be seeking to annexation and establish an Urban Renewal District for additional industrial lands (250 acres) along Pleasantview Rd. Staff continues to look for opportunities in completing Housekeeping Ordinances to assist and provide clarity for current developments utilizing Title 18: Zoning.

**Public Health/Environment** - The goal of effective and timely maintenance and repair of facilities and equipment is one of our highest priorities. The Street Maintenance Division has a program of bi-weekly sweeping citywide in the summer months for dust control. The City has directed greater emphasis on crack sealing, seal

coating and maintenance overlay of streets to preserve current paved surfaces. A program has been initiated to pave or replace badly deteriorated chip sealed streets with new pavement in residential districts. In 2018, and 2019, the Streets Division used snow-gates to reduce berms in driveways and implemented 24-hour plowing rotation. The Water Utility Division operates the City water system consisting of 9 wells and 5 reservoirs, with a pumping capacity of 14 million gallons/day with reservoir capacity of 6.5 million gallons. At the end of 2020, construction is nearly complete on two new wells which add capacity to the water system.

The Water Reclamation Facility has a capacity of 4.1 million gallons/day and 32 lift stations. Bio-solids are hauled off site and processed by Barr Tech.

**Other Community Services** – The Parks and Recreation Department is responsible for the operations of the Parks, Recreation, Cemetery, and Urban Forestry divisions. The department focus is planning, development, and standardization of infrastructure to increase system efficiency, improve cost effectiveness, safety, and reduce liability. The department has made improvements in the following areas: state of the art irrigation systems, ADA compliance, upgraded picnic shelters, restroom facilities, trails and pathways, maintenance equipment, trash collection, security cameras, energy efficient lighting, wildlife management, and new playground equipment.

## *Major Business Development Highlights—*

In 2020, a significant number of rooftops once again were added to the City of Post Falls for a total of 1,363 housing units. There were 466 single family housing unit (HU) permits issued and an additional 897 multi-family housing HU created. Examples of multifamily projects in 2019 are the following with unit counts in (X): Spencer Place Apartments (240), River City Villas II (96), Parkway Place (120), River Falls Apartments (53), and Bluegrass Apartments (300). The following are highlights of commercial projects that commenced in 2020: UPS Distribution Facility, Maverik (HWY41), Romney Motion, KWI II, TFT Post Falls, Summit Mold, Flippen's Storage, Horn Development, Giant Storage, and Kenworth Sales.

In 2021, continued residential and commercial/ industrial development is expected to remain strong. There are several proposed multifamily projects that have already commenced in 2021. It will be exciting to see what all develops in 2021.

## **FULL-TIME EMPLOYEES CITY TOTAL**





# Financial Reporting Award

The Popular Annual Financial Report (PAFR), sometimes called the Annual Report to Citizens, is a summary of the financial activities of the City's governmental funds and is drawn from information found in the CAFR. Unlike the CAFR, the PAFR is unaudited and presented on a non-GAAP basis.

The City of Post Falls received the Award for Outstanding Achievement in Popular Annual Financial Reporting from the GFOA for the 2019 PAFR. The City has received this award annually since 2008. The award is a prestigious national award that recognizes conformance with the highest standards for preparation of state and local government popular reports. In order to receive this award, a government unit must publish a report, with contents that conform to standards of creativity, presentation, understandability, and reader appeal.



Government Finance Officers Association

## Award for Outstanding Achievement in Popular Annual Financial Reporting

Presented to

**City of Post Falls**

**Idaho**

For its Annual Financial Report  
for the Fiscal Year Ended

**September 30, 2019**

*Christopher P. Morrill*

Executive Director/CEO



# Changes in Net Position

## City of Post Falls' Changes in Net Position

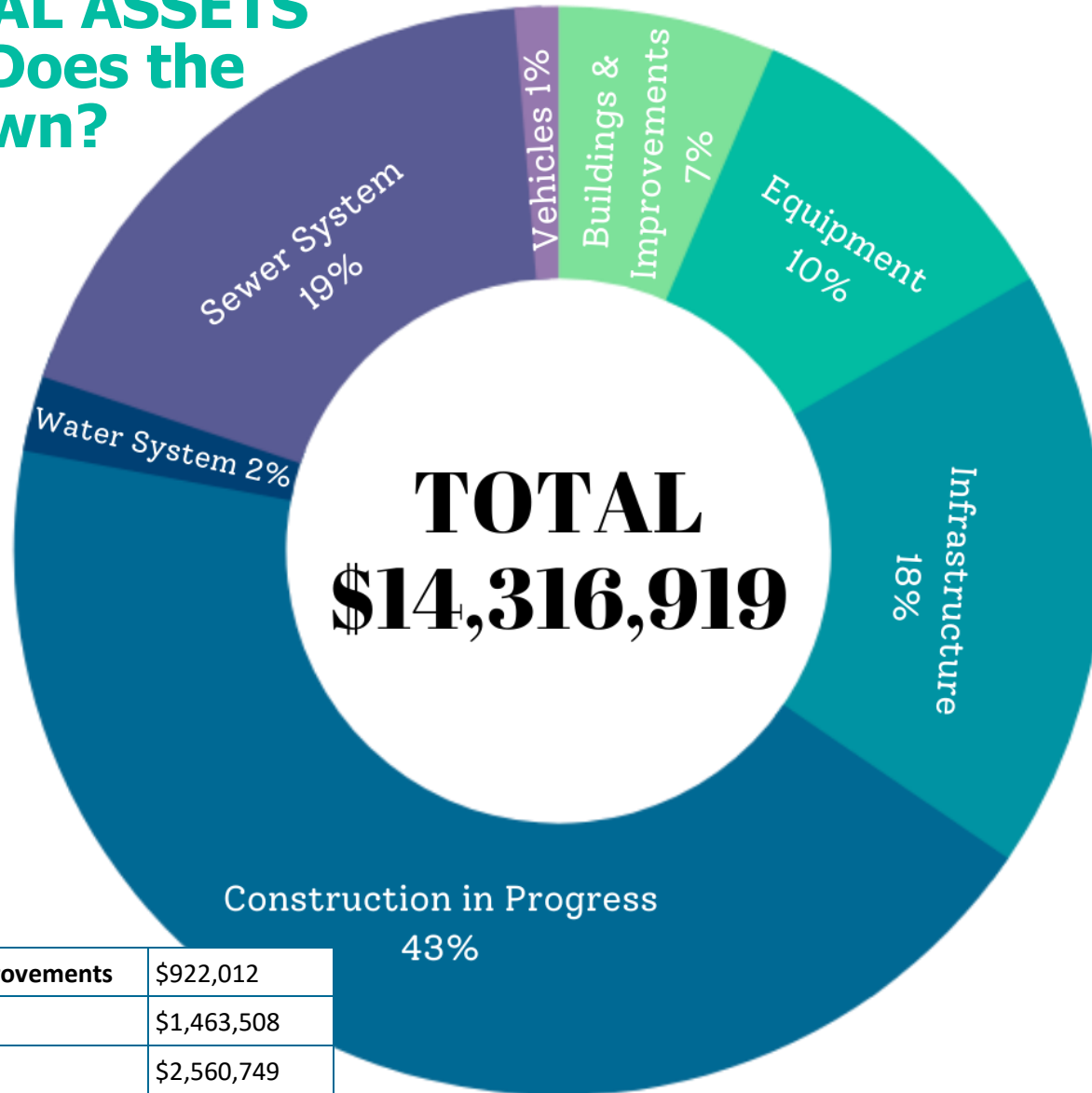
	Governmental Activities		Business-Type Activities		Total	
	2020	2019	2020	2019	2020	2019
<b>REVENUES</b>						
Program revenues:						
Charges for services	\$ 9,681,800	\$ 9,700,643	\$ 20,188,002	\$ 19,292,354	\$ 29,869,802	\$ 28,992,997
Operating grants and contributions	593,883	870,451	-	-	593,883	870,451
Capital grants and contributions	2,930,761	4,470,104	9,860,635	8,713,016	12,791,396	13,183,120
General revenues:						
Property taxes	12,080,133	11,433,684	-	-	12,080,133	11,433,684
Other taxes	5,563,600	4,928,664	-	-	5,563,600	4,928,664
Other	950,630	1,498,401	1,743,061	2,324,194	2,693,691	3,822,595
<b>Total revenues</b>	<b>\$ 31,800,807</b>	<b>\$ 32,901,947</b>	<b>\$ 31,791,698</b>	<b>\$ 30,329,564</b>	<b>\$ 63,592,505</b>	<b>\$ 63,231,511</b>
<b>EXPENSES</b>						
General government	\$ 9,404,815	\$ 7,473,377	\$ -	\$ -	\$ 9,404,815	\$ 7,473,377
Public safety	8,122,866	7,647,031	-	-	8,122,866	7,647,031
Highway and public works	5,739,041	5,100,089	-	-	5,739,041	5,100,089
Culture and recreation	3,090,477	2,763,303	-	-	3,090,477	2,763,303
Interest on long-term debt	29,049	29,094	-	-	29,049	29,094
Water	-	-	1,994,533	1,708,614	1,994,533	1,708,614
Reclaimed Water	-	-	5,749,970	4,788,808	5,749,970	4,788,808
Sanitation	-	-	2,857,817	2,607,409	2,857,817	2,607,409
<b>Total expenses</b>	<b>\$ 26,386,248</b>	<b>\$ 23,012,894</b>	<b>\$ 10,602,320</b>	<b>\$ 9,104,831</b>	<b>\$ 36,988,568</b>	<b>\$ 32,117,725</b>
<b>INCREASE IN NET POSITION BEFORE TRANSFERS</b>	<b>5,414,559</b>	<b>9,889,053</b>	<b>21,189,378</b>	<b>21,224,733</b>	<b>26,603,937</b>	<b>31,113,786</b>
<b>TRANSFERS IN (OUT)</b>	<b>1,935,359</b>	<b>1,826,809</b>	<b>(1,935,359)</b>	<b>(1,826,809)</b>	<b>-</b>	<b>-</b>
<b>INCREASE IN NET POSITION</b>	<b>7,349,918</b>	<b>11,715,862</b>	<b>19,254,019</b>	<b>19,397,924</b>	<b>26,603,937</b>	<b>31,113,786</b>
<b>NET POSITION beginning</b>	<b>108,808,990</b>	<b>97,093,128</b>	<b>173,956,883</b>	<b>154,558,959</b>	<b>282,765,873</b>	<b>251,652,087</b>
<b>Prior Period Adjustment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET POSITION ending</b>	<b>\$ 116,158,908</b>	<b>\$ 108,808,990</b>	<b>\$ 193,210,902</b>	<b>\$ 173,956,883</b>	<b>\$ 309,369,810</b>	<b>\$ 282,765,873</b>

*The changes in net position provides a detailed account of the revenues (sources of income) and expenses (the use of money) for City operations. It reflects changes in net assets that occurred during the fiscal year.*



# Capital Assets

## CAPITAL ASSETS What Does the City Own?



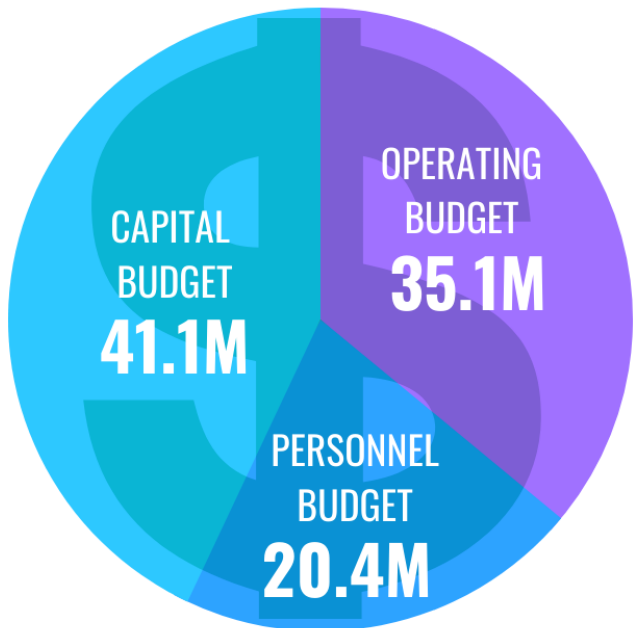
Buildings & Improvements	\$922,012
Equipment	\$1,463,508
Infrastructure	\$2,560,749
Construction in Progress	\$6,213,686
Water System	\$319,617
Sewer System	\$2,650,962
Vehicles	\$186,386

By far the largest portion of the City of Post Falls' net position reflects its investment in capital assets (e.g., land, buildings, machinery, equipment, other improvements, infrastructure, and construction in progress); less any related debt used to acquire those assets that are still outstanding.

The City of Post Falls uses these assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City of Post Falls' net investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.



# 2020 City Budget



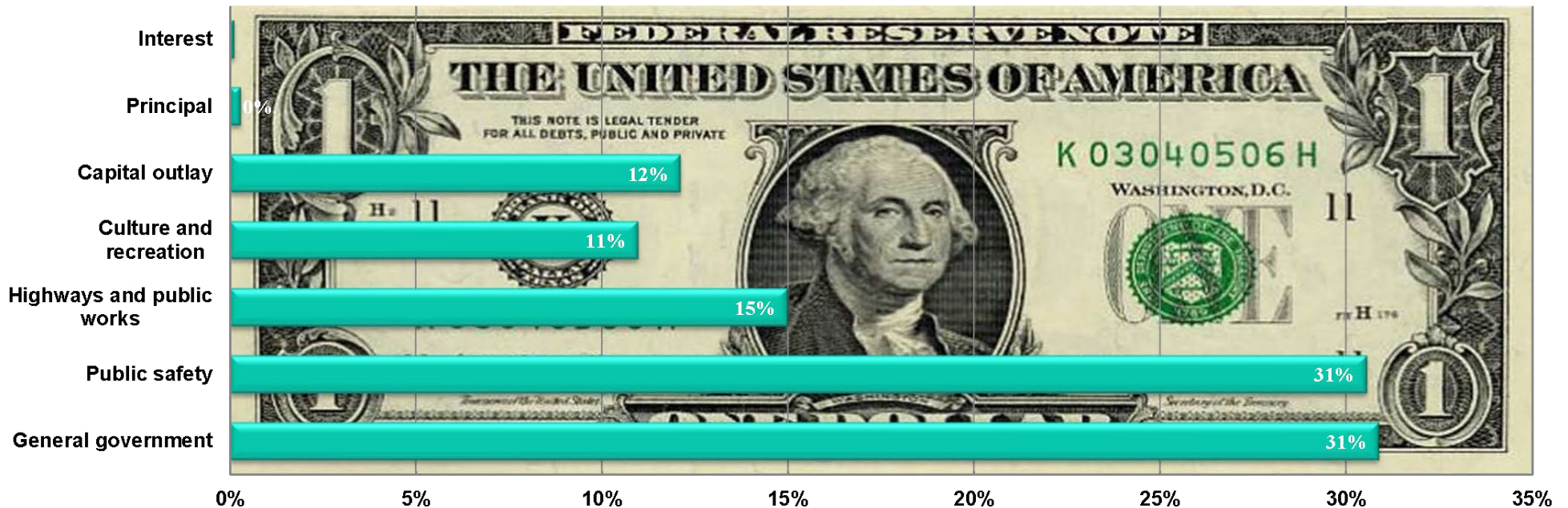
**97M**

The City of Post Falls adopts an annual appropriated budget for its general fund. The City of Post Falls, like all other governmental entities in Idaho, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. The general fund is the chief operating fund of the City of Post Falls.

At the end of the current fiscal year, the City of Post Falls' reported a combined ending fund balance of \$44,539,088, an increase of \$6,662,230 in comparison with the prior year. The current fund balance contains \$13,774,650 of restricted dollars, \$3,979,009 of committed dollars, \$3,555,592 of assigned dollars and the balance of \$23,229,837 is unassigned, which is available for spending at the government's discretion.

The general fund is the chief operating fund of the City of Post Falls. At the end of the current fiscal year, unassigned fund balance of the general fund was \$21,927,631 with a total fund balance of \$29,462,232. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 95 percent of total general fund expenditures, while total fund balance represents 127.00 percent of that same amount.

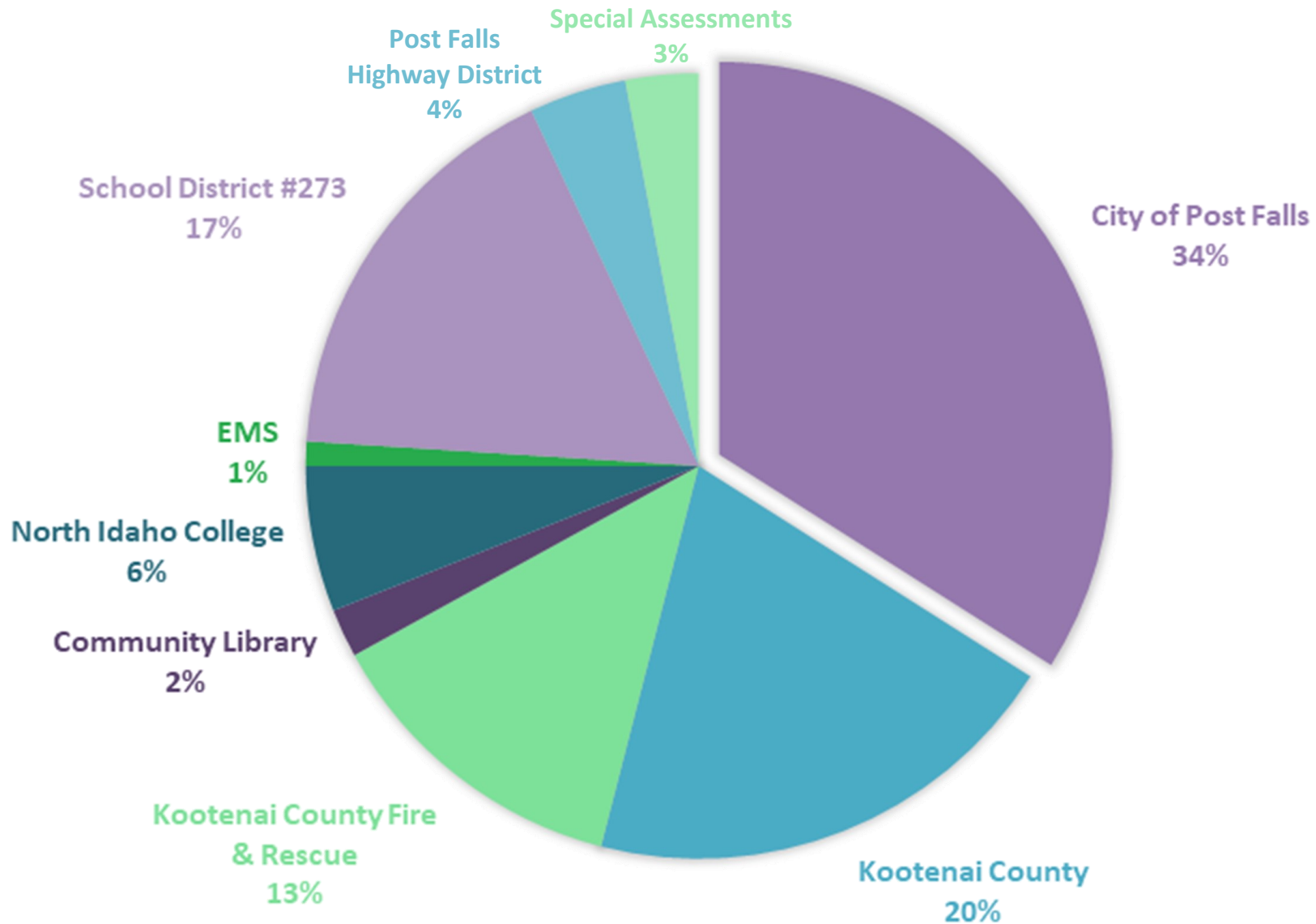
## General Fund Expenditures by Function





# Where Do Your Taxes Go?

## Percentage of Property Tax by Taxing District

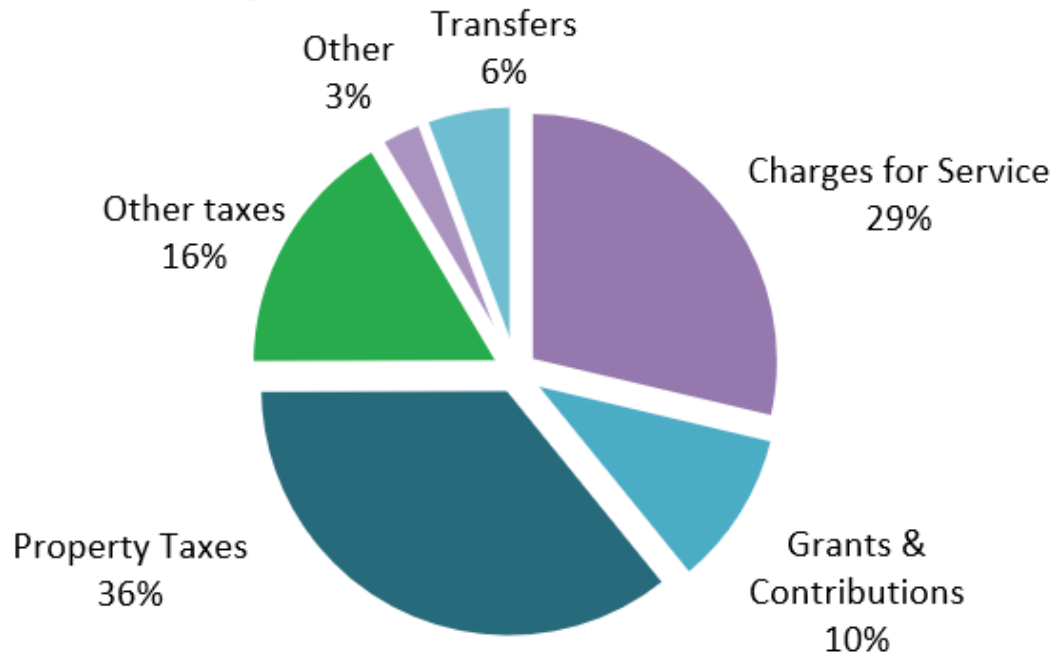


Many people are surprised to learn that only about one-third goes to the City of Post Falls and the rest goes to Kootenai County, the Post Falls School District, Kootenai Fire and Rescue, North Idaho College, Post Falls Highway District and the Community Library Network and Kootenai Ambulance District.



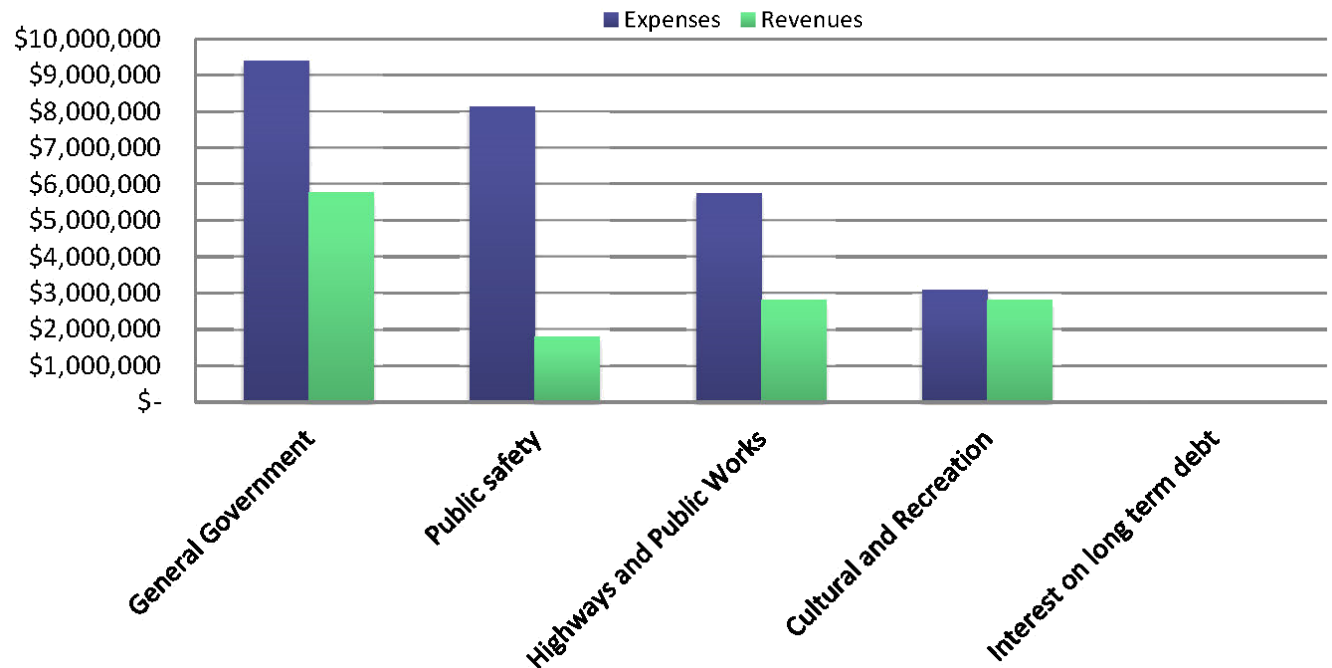
# The City Revenues and Expenses

## Revenue by Source - Government Activities



- The majority of the City of Post Falls' governmental activities' revenue is received from property tax (36 percent) with other taxes following at (16 percent).
- When all taxes are added together, they make up 52 percent of the budget.
- When revenues are compared to expenses, it shows that none of the City of Post Falls' programs are self-supporting. They all require tax support to continue at their current level of service.
- Grants and contributions are primarily received by public safety and public works. These grants normally have matching requirements by the City yet allow programs and projects that may not happen without those additional funds. The City currently runs a domestic violence program that is significantly funded through federal grants each year.

## Expenses and Program Revenues - Governmental Activities

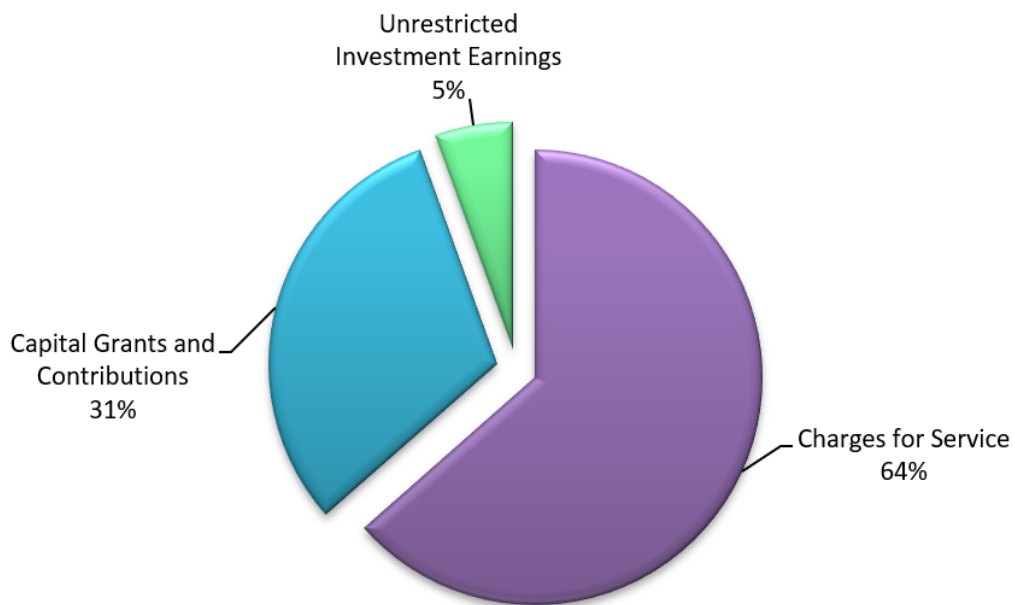


For the most part, increases in expenses closely paralleled inflation and growth in the demand for services. No significant transactions occurred outside of the Major funds for FY 20. No significant losses or revenues were received during the year and building permit revenue has increased during FY 20.

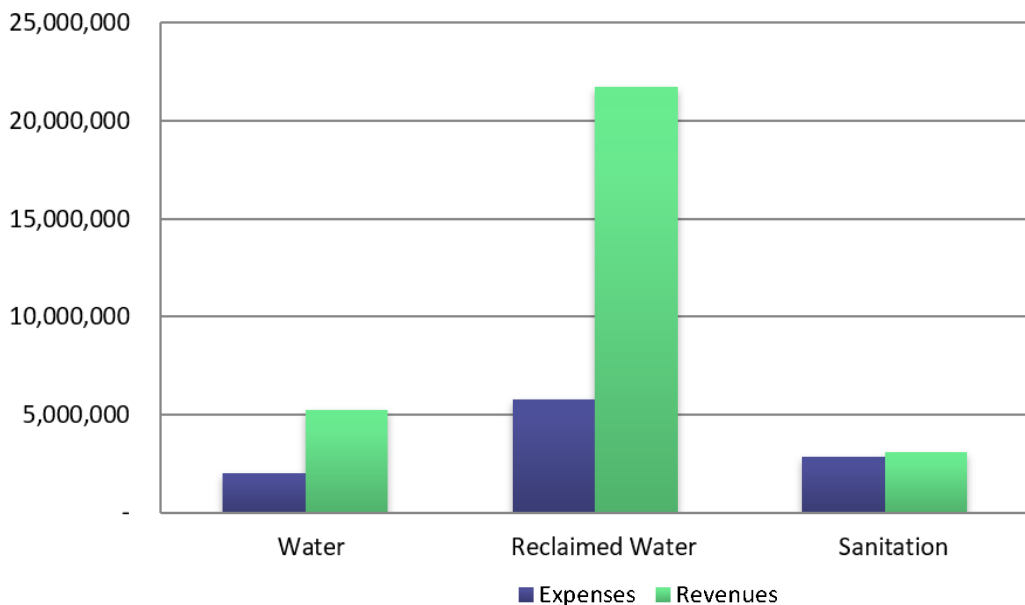


# Business Type Activities

## Revenue by Source - Business Type Activities



## Expenses and Program Revenues - Business-type Activities



- One of the major sources of the City of Post Falls’ business-type activities’ revenue is received from charges for services (64 percent). Currently, the City of Post Falls’ business-type activities do not use property taxes for any type of funding.
- The second major source of revenue is capital construction (31 percent). These contributions are received by water and reclaimed water only. The sanitation for the City of Post Falls is contracted out, and the City has no capital investment in that program.
- When revenues are compared to expenses, it shows that all the City of Post Falls’ programs are self-supporting. In reclaimed water this includes capital contributions from developers.

### FINANCIAL HIGHLIGHTS

- The assets of the City of Post Falls exceeded its liabilities at the close of the most recent fiscal year by \$309,369,810 (net position).
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$21,927,631, or 95 percent of total general fund expenditures.
- The governments net position increased by \$26,603,937. Approximately \$3,693,274 of this increase is attributed to one-time infusions of governmental contributions of \$2,560,749 plus proprietary contributions of \$1,132,525 resources from capital contributions.
- In the City’s business-type activities, operating revenues increased by \$895,648 (4.6. percent) and operating expenses increased by \$1,497,489. The increases in operating revenues is primarily due to the increase in utility rates (3.0% for water and a 7.0% for reclaimed water).
- The City of Post Falls is experiencing tremendous growth as building permits continue to exceed expectations as housing shortages are becoming a reality for both single family and multi-family units. The closing of urban renewal districts, an increase of sales tax, in addition to an increase in liquor taxes will help offset the cost of growth. However, pending legislation may limit the taxing authority associated with new construction and annexations.
- The City of Post Falls holds an AA- water reclamation bond rating and an AA water bond rating with Standard & Pools.





City of Post Falls | 408 N. Spokane St., Post Falls, ID 83854  
208.773.3511 | [www.postfallsidaho.org](http://www.postfallsidaho.org)

