



**PARKS & RECREATION COMMISSION
WORKSHOP MINUTES**

**February 28, 2023
6:00 PM**

**Location: Post Falls City Hall, Conf. Room #178 (Ante Room)
408 N. Spokane Street, Post Falls, ID 83854**

WORKSHOP MEETING – 6:00 pm

CALL TO ORDER

ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS

Present: James Hail, Jayson Cornwell, Krista Noyes, Angela Snyder
Excused: Dani Zibell-Wolfe, Geena Duczek, Christie Vranich
Staff: Dave Fair, Robbie Quinn, Kirsten Lindahl

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Commission.

NONE

CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATIONS

DECLARATION OF CONFLICT

Commission members are requested to declare if there is a conflict of interest, real or potential, pertaining to items on the agenda.

NONE

1. CONSENT CALENDAR

The consent calendar includes items that require formal Commission action, but which are typically routine or not of great controversy. Individual Commission members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Commission agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS

- a. Approval of Minutes – November 22, 2022 - (No meeting in December or January)
Motion by Noyes to accept the Consent Calendar as presented.
Seconded by Snyder
Vote: Noyes - Aye, Cornwell - Aye, Hail - Aye, Snyder - Aye
Motion Carried

2. WORKSHOP BUSINESS

a. Budget fees and charges

Dave Fair Parks & Recreation Director presented an update on the budget process. The department is in the middle of the 2023-2024 budget request. The city and department had made several adjustments this past year as we address code changes and staffing demands.

b. Park impact fees

Dave Fair Parks & Recreation Director An impact fee up-date went to the Planning and Zoning Commission this last winter and was before the City Council this month. Staff will update the Commission on this process and decision.

c. Upcoming Election

Dave Fair Parks & Recreation Director reviewed the process so that the commission members are prepared. The nomination and election for Chairperson and Vice Chairperson will appear on the agenda for the March Parks & Recreation Commission Meeting.

d. Current project update

An update of a few of the projects that are dominating staff time.

3. ADJOURNMENT 7:00PM

Questions concerning items appearing on this Agenda should be addressed to the Parks & Recreation Department, 408 Spokane Street or call 208-773-0539.

The City Hall building is handicapped-accessible. If any person needs special equipment to accommodate their disability, please notify the City Media Center at least 24 hours in advance of the meeting date. The Media Center telephone number is 208-457-3341. Thank you.

Parks & Recreation Commission meetings are broadcast live on post falls city cable on cable channel 1300 (formerly 97.103). City videos are also available as videos on demand on the city website.

Commission Chair: Geena Duczek

Vice-Chair: Christie Vranich

Members: Dani Zibell-Wolfe, Jayson Cornwell, Krista Noyes, Angela Snyder, James A. Hail III



James A. Hail III, Past Chairman
Parks & Recreation Commission
City of Post Falls



Transcribed by Hayle Carver
Parks & Recreation
City of Post Falls