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**PARKS & RECREATION COMMISSION  
REGULAR MEETING MINUTES**

**January 25, 2022  
6:00 PM**

**Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854**

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**REGULAR MEETING – 6:00 pm City Council Chambers**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**WELCOME – PLEASE TURN OFF CELL PHONES – Thank you**

**ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS**

**Present:** James Hail, Jayson Cornwell, Geena Duczek, Krista Noyes, Christie Vranich, Angela Snyder

**Excused:** Dani Zibell-Wolfe

**Staff:** Dave Fair, Bryan Myer, Robbie Quinn, Traci Stevenson, Hayle Carver

**AMENDMENTS TO THE AGENDA**

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Commission.

**NONE**

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATIONS**

**DECLARATION OF CONFLICT**

Commission members are requested to declare if there is a conflict of interest, real or potential, pertaining to items on the agenda.

**NONE**

**1. CONSENT CALENDAR**

The consent calendar includes items which require formal Commission action, but which are typically routine or not of great controversy. Individual Commission members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Commission agenda packet regarding these items and any contingencies are part of the approval.

**ACTION ITEMS**

- a. Approval of Minutes – November 23, 2021  
**Motion by Hail to approve, Seconded by Duczek**  
**Vote: Cornwell-aye, Duczek-aye, Noyes-aye, Vranich-aye, Hail-aye, Snyder-aye**  
**Motion Carried**

## 2. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Commission on an issue that is not on the agenda. Comments on issues that are planned for future meeting agendas should be held for that meeting.

## 3. UNFINISHED / OLD BUSINESS

- a. Sports Complex update – Tullamore & Montrose  
Robbie Quinn, Parks Planner updated the Commission on the two sports complex projects.

### Tullamore

- Mass Grading of the site was completed last November
- Signed the contract for Phase 1 in December
- Meeting with Consultant for Phase 1 happened a few weeks ago
- Phase 1 is broken up into a couple of packages (Road Frontage improvements on Cecil, Internal portion of the park Main Base bid, and alternate bids for second parking lot as well as four multi-use fields.)
- Main Base bid will be the three ball fields, the center concession, restroom building, the parking lot on Killdeer, maintenance yard, a shelter, and then adjacent landscaping.
- Alternate bids to that package will be the second parking lot as well as the four multi-use fields
- Timeline, all the CDs are expected to wrap up in July or August time frame.
- Doing road frontage this year and then we weren't going to do anything in 2023 and then finally kick off with a big chunk of the construction in 2024

### Montrose

- Currently working with Developers with footprint behind the scenes.
- Settled on a 22.7 acre, on the corner of Empire and Seltice Way
- Footprint provides 4 adult softballs field as well as a pad for a future community center, parking lot, and other park amenities such as playground and open space.
- The PUD owes us 15.1 acres of parkland.
- Additional 7.6 acres would need to be purchased

- Negotiations on cost and along with what the developer will construct for us because they do owe us some sort of construction of parkland.
- Timeline, hopeful to get ground broken by the end of this year sometime.
- More design, master plan, and phase 1 to follow.

**b. Landings Park Update**

David Fair, Parks & Recreations Director, The Landings has been a partnership between Avista Corporation and the City. We now have a beautiful Amphitheater and public space far better than anticipated. Planning on doing a dedication sometime in Spring. Concert planned, with vendors. Or invite & use it as a fundraiser for Falls Park updates.

When the Project was first starting out the vision was to ensure the esplanade goes from Falls Park all the way up to the Spokane Street Bridge. Discussion with the owner of that land and the developers understand and would like the city to take on the obligation. The area shown in red is an area that we feel would be a proper offset. If we were to get this area it would enhance the experience or the site that's just been built.

**4. NEW BUSINESS**

- a.** None

**5. ADMINISTRATIVE / STAFF REPORTS**

- a.** Parks & Recreation current full-time openings  
Traci Stevenson, Recreation Manager, provides a summary of several park & recreation positions that applications are being accepted for. Some have been reopened and some are just being opened now.
- b.** Public Awareness of online scam  
Traci Stevenson, Recreation Manager, Community residents have been hit with scams related to our craft fair events.

**6. COMMISSION COMMENTS**

**7. ADJOURNMENT 6:26 PM**





Jayson Cornwell, Chairman  
Parks & Recreation Commission  
City of Post Falls



Hayle Carver  
Parks & Recreation Commission  
City of Post Falls

Questions concerning items appearing on this Agenda should be addressed to the Parks & Recreation Department, 408 Spokane Street or call 208-773-0539.

The City Hall building is handicapped-accessible. If any person needs special equipment to accommodate their disability, please notify the City Media Center at least 24 hours in advance of the meeting date. The Media Center telephone number is 208-457-3341. Thank you.

Parks & Recreation Commission meetings are broadcast live on post falls city cable on cable channel 1300 (formerly 97.103). City videos are also available as videos on demand on the city website.

Commission Chair: Jayson Cornwell      Vice-Chair: Geena Duczek  
Members: Dani Zibell-Wolfe, James A. Hail III, Krista Noyes, Christie Vranich, Angela Snyder