



**PARKS & RECREATION COMMISSION
WORKSHOP AGENDA**

**May 23, 2023
6:00 PM**

Location: Post Falls City Hall, 408 N Spokane Street, Post Falls, ID 83854

**WORKSHOP MEETING – 6:00pm at City Hall, 408
N. Spokane Street**

CALL TO ORDER

ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS

James Hail, Jayson Cornwell, Dani Zibell-Wolfe, Geena Duczek, Krista Noyes, Christie Vranich, Angela Snyder

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Commission.

CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATIONS

DECLARATION OF CONFLICT

Commission members are requested to declare if there is a conflict of interest, real or potential, pertaining to items on the agenda.

1. CONSENT CALENDAR

The consent calendar includes items that require formal Commission action, but which are typically routine or not of great controversy. Individual Commission members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Commission agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS

- a. Approval of Minutes – March 28, 2023

2. WORKSHOP BUSINESS

- a. Warning signage at Corbin Park, and the Landing, field trip – This is an Action item
- b. Summer events and volunteer opportunities
- c. Block Party trailer
- d. Community garden dedication – June 27th

3. ADJOURNMENT

Questions concerning items appearing on this Agenda should be addressed to the Parks & Recreation Department, 408 Spokane Street or call 208-773-0539.

The City Hall building is handicapped-accessible. If any person needs special equipment to accommodate their disability, please notify the City Media Center at least 24 hours in advance of the meeting date. The Media Center telephone number is 208-457-3341. Thank you.

Parks & Recreation Commission meetings are broadcast live on post falls city cable on cable channel 1300 (formerly 97.103). City videos are also available as videos on demand on the city website.

Commission Chair: Geena Duczek Vice-Chair: Christie Vranich
Members: Dani Zibell-Wolfe, Jayson Cornwell, Krista Noyes, Angela Snyder, James A. Hail III

Memo

To: Park and Recreation Commission
From: Parks and Recreation Director
Date: 5/19/2023
Re: Commission Meeting - May

Consent Calendar:

1. Approval of minutes of March 28, 2023

Workshop Business:

- 1) **Warning signage at Corbin Park** – Staff received a request from a citizen that we increase our warning signs at Corbin Park. This was reviewed by the City Council in the last two years with them being comfortable with the level of warnings there. But we are willing to review it with fresh eyes.

This is an action item.

- 2) **Summer Events** – Traci will give the commission an update of summer events and volunteer opportunities.

This is for information only and no action is required.

- 3) **Block Party Trailer** – Hayden Homes provided a generous donation that has allowed our department to be able to purchase a trailer and outfit it. This was one of our pre-COVID goals that we are just getting back on track.

This is for information only and no action is required.

- 4) **Community Garden dedication** – The date for dedicating the Rick Noordam Community Garden has been set for June 27th. This is the next date of the Park and Recreation Commission.

This is for information only and no action is required.

Adjournment



**PARKS & RECREATION COMMISSION
REGULAR MEETING MINUTES**

**March 28, 2023
6:00 PM**

Location: Post Falls City Hall, 408 N Spokane Street, Post Falls, ID 83854

**REGULAR MEETING – 6:00 pm City Council
Chambers**

CALL TO ORDER

ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS

Present: James Hail, Jayson Cornwell, Geena Duczek, Krista Noyes, Angela Snyder, Dani Zibell-Wolfe

Not Present: Christie Vranich

Staff: Dave Fair, Robbie Quinn, Bryan Myers, Kirsten Lindahl

AMENDMENTS TO THE AGENDA

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None

CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATIONS

None

DECLARATION OF CONFLICT

Commission members are requested to declare if there is a conflict of interest, real or potential, pertaining to items on the agenda.

None

1. CONSENT CALENDAR

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ACTION ITEMS

- a. Approval of Minutes – February 28, 2023
Motion by Hail to approve and seconded by Snyder

**Vote: Zibell-Wolfe-aye, Snyder-aye, Duczek-obstain, Noyes-aye, Cornwell-aye,
Hail-aye
Motion Carried**

2. Meeting BUSINESS

a. Falls Park Pond update.

Bryan Myers gave an update about the status of the pond in Falls Park. He stated in the summer of 2021, the Parks Dept. met with the State of Idaho Dept. of Agriculture to discuss treatment of milfoil. Upon visiting the pond, there was a discovery of Asian Mystery Snails. A plan was executed to treat the milfoil which was effective when the pond was drained in 2021 and in 2022. In the fall of 2022 when draining the pond, the Parks Dept. was able to see how bad the snail problem had increased. The Dept of Agriculture worked with the High School to obtain volunteers to help with the eradication of the snails. Bryan stated during that 1-to-2-day event over 3000 snails were harvested. There will be a meeting to discuss what 2023 will look like for management approach. One option is to leave the pond drained for a season. Chemical treatment is an option. Dave added that the Annual Fishing Derby has been canceled for this year. Commissioner Cornwell asked if there is any type of fish that will eat the snails. Bryan stated that he doesn't know of any in our water bodies.

b. The Landing rail extension.

Robert Quinn, Parks Planner, gave an update on a grab line to aid with people who are in the water and getting too close to the dam. An anchor was installed close to the shoreline on the park side and one on the Avista side. The rail in the park will be extended so it is not a hazard. A man gate will be installed for access to electrical.

c. Elections

Dave explained how elections for the Chair and the Vice Chair should proceed. Commissioner Hail asked if a nominee must be present to accept. Commissioner Duczek stated Christie Vranich has shared interest in being Chair. Commissioner Duczek nominated Christie Vranich for Chair position. Commissioner Synder seconded. Commissioner Hail nominated Geena as Chair. Commissioner Noyes seconded. Roll call was taken to hear everyone's choice. Corwell - Geena, Noyes - Geena, Snyder - Geena, Duczek - Geena, Zibell-Wolfe - Geena, Hail - Geena. Commissioner Hail nominated Christie Vranich for Vice Chair. Zibell-Wolfe seconded. Dave stated on Vice Chair, the commission can vote by saying aye. Zibell-wolfe-aye, Snyder-aye, Cornwell-aye, Duczek-aye, Noyes-aye, Hail-aye.

d. Staffing Updates

Dave congratulated Carter Cassidy for winning the Young Professional award at IRPA in March. Carter Casidy has given notice. Parks and Recreation is hiring for a Rec. Coordinator. Seasonal positions and the ticket booth attendants are still available in the Parks Dept. Parks and Recreation is still hiring for Camp Counselors. Seasonal positions are lacking from last year. Geena asked if reaching out to the high schools would help. Dave stated has helped. Dani suggested to reach out to senior centers for the ticket booth. Age specifications were discussed for each job.

e. Executive Session

Chairman Duczek moves to go into Executive Session-Idaho Code 74-206(1) (c), to acquire an interest in property not owned by public agency. No decision shall be made. Hail seconded. Roll was called to enter in Executive Session. Noyce-aye, Duczek-aye, Hail-aye, Snyder-aye, Cornwell-aye, Zibell-Wolfe-aye. Upon coming out of Executive Session. Chairman Duczek moved to enter back into session, Zibell-Wolfe seconded. Roll was taken again for entering back into regular session. Cornwell-aye, Noyce-aye, Duczek-aye, Zibell-Wolfe-aye, Hail-aye and Snyder-aye.

**3. ADJOURNMENT
6:35pm**

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Commission Chair: Geena Duczek Vice-Chair: Christie Vranich
Members: Dani Zibell-Wolfe, Jayson Cornwell, Krista Noyes, Angela Snyder, James A. Hail III

Geena Duczek, Chairman
Parks and Recreation Commission
City of Post Falls

Kirsten Lindahl
Parks and Recreation Commission
City of Post Falls