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**PARKS & RECREATION COMMISSION  
REGULAR MEETING AGENDA**

**July 26, 2022  
6:00 PM**

**Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854**

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**REGULAR MEETING – 6:00 pm City Council Chambers**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**WELCOME – PLEASE TURN OFF CELL PHONES – Thank you**

**ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS**

James Hail, Jayson Cornwell, Geena Duczek, Krista Noyes, Christie Vranich, Angela Snyder  
Dani Zibell-Wolfe

**AMENDMENTS TO THE AGENDA**

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Commission.

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATIONS**

**DECLARATION OF CONFLICT**

Commission members are requested to declare if there is a conflict of interest, real or potential, pertaining to items on the agenda.

**1. CONSENT CALENDAR**

The consent calendar includes items which require formal Commission action, but which are typically routine or not of great controversy. Individual Commission members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Commission agenda packet regarding these items and any contingencies are part of the approval.

**ACTION ITEMS**

- a. Approval of Minutes – June 28, 2022

**2. CITIZEN ISSUES**

This section of the agenda is reserved for citizens wishing to address the Commission on an issue that is not on the agenda. Comments on issues that are planned for future meeting agendas should be held for that meeting.

**3. UNFINISHED / OLD BUSINESS**

- a. None

**4. NEW BUSINESS**

- a. Potential re-naming of the community garden - **ACTION ITEM**

**5. ADMINISTRATIVE / STAFF REPORTS**

- a. Up-date on bid openings for Crown Point turf renovation and roadway on Cecil – sports complex.
- b. Wrap up of the Post Days Festival

**2. COMMISSION COMMENTS**

**3. ADJOURNMENT**

Questions concerning items appearing on this Agenda should be addressed to the Parks & Recreation Department, 408 Spokane Street or call 208-773-0539.

The City Hall building is handicapped-accessible. If any person needs special equipment to accommodate their disability, please notify the City Media Center at least 24 hours in advance of the meeting date. The Media Center telephone number is 208-457-3341. Thank you.

Parks & Recreation Commission meetings are broadcast live on post falls city cable on cable channel 1300 (formerly 97.103). City videos are also available as video on demand on the city website.

Commission Chair: Jayson Cornwell      Vice-Chair: Geena Duczek  
Members: Dani Zibell-Wolfe, James A. Hail III, Krista Noyes, Christie Vranich, Angela Snyder

# Memo

**To:** Park and Recreation Commission  
**From:** Parks and Recreation Director  
**Date:** 7/22/2022  
**Re:** Commission Meeting



Ref. July 2022 Commission meeting

## CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATIONS

### Consent Calendar:

- a. Approval of minutes of June 28, 2022

### Citizen Issues

Time reserved for citizens wishing to address issues with the commission. No decisions may be made from these comments during this meeting; items may not be on a current agenda or be scheduled for a future meeting.

### Unfinished Business:

None

### New Business

- a. Potential re-naming of the community garden - Action Item

During our May regular meeting and our workshop meeting in June the commission explored the concept of naming a park or facility after Rick Noordam. This is the formal extension of those discussions. The site that has been identified is the community garden in which he was instrumental in its development.

This is an action

## **Staff Report**

- A. Up-date on two public bids for Parks & Recreation projects** - Staff will provide the commission with the latest information on the two construction bids that were opened in the last two weeks. These are for Crown Point and Cecil Road.

This is not action item. – information only

- B. Wrap up of the Post Days Festival** – Staff will provide the commission with a overview and wrap-up of the festival. This is an event that continues to grow with the community

This is not action item. – information only

## **Commission Comments**

### **EXECUTIVE SESSION**

1. None

### **Adjournment**



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**PARKS & RECREATION COMMISSION  
WORKSHOP MINUTES**

**June 28, 2022  
6:00 PM**

**Location: Post Falls City Hall, 408 N Spokane Street, Post Falls, ID 83854**

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**WORKSHOP MEETING – 6:00 pm City Parks Tour**

**Start at City Hall, 408 N. Spokane Street**

**Stop #1 The Landings, 305 W. 4<sup>th</sup> Avenue**

**Stop #2 Community Garden, 1161 E 3<sup>rd</sup> Avenue**

**Stop #3 Crown Pointe, 8615 N. Spokane Street**

**CALL TO ORDER**

**ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS**

**Present:** Jayson Cornwell, Dani Zibell-Wolfe, Geena Duczek, Krista Noyes, Christie Vranich

**Not Present:** James Hail, Angela Snyder

**Staff:** Dave Fair, Hayle Carver, Traci Stevenson, Robbie Quinn, Bryan Myers, Kirsten Lindahl

**AMENDMENTS TO THE AGENDA**

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**None**

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATIONS**

**None**

**DECLARATION OF CONFLICT**

Commission members are requested to declare if there is a conflict of interest, real or potential, pertaining to items on the agenda.

**None**

**1. CONSENT CALENDAR**

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**ACTION ITEMS**

- a. Approval of Minutes – May 24, 2022  
**Motion by Duczek to approve and seconded by Cornwell**

**Vote: Cornwell-aye, Zibell-Wolfe-aye, Vranich-aye, Noyes-aye, Duczek-aye  
Motion Carried**

**2. WORKSHOP BUSINESS**

- a. Status of land acquisition, and connectivity of esplanade/landings  
We will review the finished park, status of future land acquisition and connectivity of the esplanade.
- b. Garden design, phasing of development, and naming discussion  
The most time covered will be in this location. We will discuss what the site should look like at buildout; demonstration areas, teaching space, the rentable gardens, an orchard/berries, and access.  
Zibell-Wolfe proposed to rename Community Garden after long standing Commission member Rick Noordam.
- c. Grading and renovation of Crown Pointe Park

The department is going out to bid for grading and renovation of the open lawn space. This will disrupt the use of the park and may upset some residents due to the newness of the park. Unfortunately, it was a developer-built park and not all issue we resolved prior to the city receiving the park.

**3. ADJOURNMENT**  
**7:46pm**

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Commission Chair: Geena Duczek                      Vice-Chair: Christie Vranich  
Members: Dani Zibell-Wolfe, Jayson Cornwell, Krista Noyes, Angela Snyder, James A. Hail III

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Geena Duczek, Chairman  
Parks and Recreation Commission  
City of Post Falls

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Kirsten Lindahl  
Parks and Recreation Commission  
City of Post Falls