

CAMP KA-MEE-LIN SUMMER 2024



PARENT HANDBOOK

Experience
POST FALLS
PARKS AND RECREATION



WELCOME

Dear Parents and Guardians,

Thank you for joining Camp Ka-Mee-Lin this summer! We know you had several programs to choose from, and we are thrilled that you chose to spend your summer with us.

To ensure that you and your child has the best experience possible, I ask that you take the time to review this parent handbook and the important information pertaining to Day Camp.

If you have any questions or concerns, please ask me or our well-trained staff on-site staff at Camp.

See you this summer!

Sincerely,

David Bugenhagen A.K.A. Kale
Camp Director/Recreation Coordinator
dbugenhagen@postfalls.gov

Please ensure the email address & cell phone number associated with your camper's account is current in our system.

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LOCATIONS/CONTACT INFORMATION

Kiwanis Park: 4176 E. Weatherby Ave., Post Falls, ID 83854

Ponderosa Elementary School: 3483 E. Ponderosa Blvd., Post Falls, ID 83854

Post Falls City Hall: 408 N. Spokane St., Post Falls, ID 83854

Camp Office: (208) 777-2736 (during camp hours 6/12-8/25)

Parks and Recreation Office: (208) 773-0539

Recreation Supervisor: Tracy Mullennix (Marvel) / (208) 773-0539 / tmullennix@postfalls.gov

Camp Director: David Bugenhagen (Kale) dbugenhagen@postfalls.gov

September-June (208) 262-7352 (Direct line at City Hall)

June-September (208) 777-2736 (Kiwanis Park camp office)

HOURS OF OPERATION

Day Camp:

Drop-off 8:30am – 9:00am, Pick-up 3:30pm – 4:00pm

Extended Care, *an add-on program for Day Camp:*

Drop-off 7:00am – 9:00am, Pick-up 3:30pm – 5:30pm

Parents/guardians are not permitted to visit during the camp day.

CAMP SCHEDULE

Dates	Camps Offered	Day Camp Themes
Week 1 – June 17-21	Camp Invention replaces Day Camp and will not be held at Kiwanis, but at a school within Post Falls (<i>location TBD</i>)	Camp Invention
Week 2 – June 24-28	Day Camp	Dinosaurs Galore
Week 3 – July 1-5*	Day Camp *No Camp on July 4 th	Environmental Guardians
Week 4 – July 8-12	Day Camp	Favorite Stories
Week 5 – July 15-19	Day Camp	Wizarding World
Week 6 – July 22-26	Day Camp	Wild West Rodeo
Week 7 – July 29-August 2	Day Camp	Time Travelers
Week 8 – August 5-9	Day Camp	Animal Planet
Week 9 – August 12-16	Day Camp, BrixCAMP offered separately	Medieval Quest
Week 10 – August 19-23	Day Camp	Space Adventures
Week 11 – August 26-30	Day Camp	Mystery Week

CAMP AGE GROUPS

****Campers must be potty trained to attend camp programs. Reasonable accommodations can be explored upon request.***

Day Camp:

Age groups are determined by the grade a camper will be going into the upcoming fall according to the Post Falls School District age requirements for each grade. You will see these age groups mentioned throughout the Parent Handbook.

Explorers: Grade K **Adventurers:** Grades 1-2 **Voyagers:** Grades 3-4 **Navigators:** Grades 5-6

WE DO NOT MOVE CAMPERS UP OR DOWN AGE GROUPS. NO EXCEPTIONS!

COMMUNICATIONS (ALL CAMPS)

Pre-Camp Communication:

- Email parents/guardians & staff informing them of the most updated Parent Handbook

Weekly Communication:

Each Friday we will send an email to the email address associated with the registered camper's account containing the following items about the next week of camp:

- A general Camp schedule
- Any pertinent policy updates
- Reminders
- Field trip updates

Emergency & Schedule Change Communications:

All urgent messages including but not limited to emergencies, location changes, time changes, and more will be sent out via phone call & email. **Please ensure the email address and cell phone number associated with your camper's account is current in our system.**

Link: <https://apps.daysmartrecreation.com/dash/x/#/online/postfalls/login>

Please feel free to contact the Recreation Office at (208) 773-0539 during business hours or email us at recreation@postfalls.gov with any concerns, suggestions, or comments regarding the program.

ILLNESS, INJURIES, & EMERGENCIES (ALL CAMPS)

Participants diagnosed with a communicable disease (including COVID-19), infection, rash, or head lice must present a doctor's release before returning to camp.

We **REQUIRE** that you do not send your child to Camp if they are not feeling well in the morning. A child may not remain at or come to Camp until they do not show signs of any of the following symptoms outside of the ordinary (not including allergies or other known medical conditions) for 24 hours:

- Any contagious disease such as COVID-19, strep throat, pink eye, chicken pox, etc.
- Fever over 100.4F
- Chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea
- Vomiting
- Rash/open sores
- Diarrhea

If your child becomes ill, we will try to provide an isolated rest area until you can be notified. If your child is injured, we will take whatever steps may be necessary to obtain emergency medical care. These steps include, but are not limited to the following:

- a) attempts to contact parents or legal guardian
- b) attempts to contact parent/guardian through the persons listed on the emergency contact form

If we cannot contact you, we will do any or all the following in an emergency:

- a) call an ambulance or paramedic
- b) have the child taken to an emergency hospital accompanied by Camp Leadership or Recreation Supervisor
- c) stay with your child until a parent or guardian arrives

In case of an emergency, contact the Parks and Recreation office at (208) 773-0539 and a message will be passed on to your child through camp leadership. **CAMPERS MAY NOT USE CELL PHONES OR SMART WATCHES AT CAMP.**

REGISTRATION

*Campers must be potty trained to attend camp programs. Reasonable accommodations can be explored upon request.

**Complete all forms so your camper is ready for their first day of camp.

Registration Options:

Online: <http://www.postfalls.gov/camp/>

In Person: Recreation Administration Desk at Post Falls City Hall. 408 N. Spokane St. Post Falls, ID 83854.

Payment Plan: To receive a payment plan, you must call the Recreation Office at (208) 773-0539. See bottom of this page (6) for more details.

Registration Deadlines:

Week 1: June 4	Week 2: June 11	Week 3: June 18	Week 4: June 25
Week 5: July 2	Week 6: July 9	Week 7: July 16	Week 8: July 23
Week 9: July 30	Week 10: August 6	Week 11: August 13	

REGISTRATION FEES

Camp Ka-Mee-Lin Weekly Registration Fees		
Camp (K-6 only)	Fee	Extended Care Offered
Day Camp	\$190 per week	Yes, \$50 per week
Camp Invention	\$220 per week Replaces Week 1	Yes, \$50 per week
BrixCAMP	\$150 per week Separate option for week 9	No

No Camp July 4th. Weekly/Session fee will be pro-rated.

Select weeks will have an additional charge due to special Day Camp field trips.

10% Discount: Prior to May 12, a 10% discount will be offered on a per camper basis for full payment if the camper is signed up for 6 weeks or more. Please contact our office for a verified discount code. DOES NOT APPLY TO CAMP INVENTION, BrixCAMP, FIELD TRIP FEES, BREAK CAMPS, OR APPAREL ITEMS.

For up-to-date information, inquire at Post Falls City Hall or visit: www.postfalls.gov/camp

PAYMENT PLANS

Payment plans are eligible for those registering for five or more weeks (excluding Camp Invention and BrixCAMP). Those desiring a payment plan must call to register prior to July 5th. The first week’s registration fee is due at the time of registration, then an automatic credit card payment will be charged on the Monday two weeks prior to the registered weeks. Payment plans must be current two weeks prior to the registered week. Failure to meet this requirement will result in removal from camp. Please see withdrawals & refunds sections for additional policies.

WITHDRAWALS & REFUNDS (ALL CAMPS)

Due to administrative costs involved, a 50% refund will be issued if the participant withdraws prior to May 12. No refund will be issued for withdrawals after May 12.

For payment plans, participants withdrawing from a camp session will still be charged 50% if the participant withdraws prior May 12. 100% will still be charged for any withdrawal after May 12.

On occasion a young first-time camper may not be ready for a full day of Day Camp and may withdraw or be asked to leave Day Camp prematurely. Parents should carefully evaluate their child's camp readiness and speak with the Recreation Supervisor or Camp Director at the time of enrollment to help ensure the best decision for each child. If a first-time camper (4 ½ -5-year-old) shall be withdrawn by the parent or should Camp determine that they are not ready for the Day Camp program, they will be offered a refund minus a fee for each day attended.

If your child should be dismissed from Camp for unsatisfactory conduct or behavior which the Camp Director and Recreation Supervisor deem to be detrimental to other children, staff, and the Camp program, you will be issued a refund, minus fees for each day attended.

ABSENCES (ALL CAMPS)

You do not need to notify camp of absences, only late arrival/early pick-up. ***There are no credits or refunds given for days missed.***

SCHOLARSHIPS (ALL CAMPS)

The City of Post Falls offers need-based scholarships to families interested in our youth programs. These scholarships are available to any participant, including non-resident families. The Camp Ka-Mee-Lin scholarship pays for 50% of the weekly registration fee. Each qualifying family can receive (2) one-week scholarships. These can be applied to one child for two weeks of Camp, or to two children attending a single week of Camp Ka-Mee-Lin. For further details, qualifying criteria, and the scholarship application, please call (208) 773-0539 or visit Post Falls City Hall.

DROP-OFF & PICK-UP PROCEDURES (ALL CAMPS)

All campers must be dropped off and picked up at Kiwanis Park (see address above), with the exception of Week 1 – Camp Invention and the alternative camp offering, BrixCAMP during week 9, which will be held indoors at a Post Falls school facility. Campers must be signed in and out by an authorized adult. Campers 12 and older may sign themselves in and out when biking/walking to and from camp with a waiver. These campers cannot sign in or out other siblings or campers. A waiver must be submitted by a parent/guardian prior to a camper being allowed to sign themselves in or out. The City of Post Falls is not liable for campers prior to signing themselves in and after signing themselves out.

Camp must be notified of any late arrivals & early pick-up. Contact Camp at (208) 777-2736 (Voicemail Only)

Camp Ka-Mee-Lin uses DaySmart to create sign-in/out rosters. We require all parents to update all authorized adults eligible for picking up their children on DaySmart. **You will need to make sure authorized adults are updated before your child's first day of camp.**

Any changes to your authorized pickups can be made by logging into your DaySmart account at <https://apps.daysmartrecreation.com/dash/x/#/online/postfalls/login> or by calling the Recreation Office at (208) 773-0539.

***Authorized adults are required to bring a picture I.D. every day for pick-up.**

Drop-off:

When you drop your child off, walk your child to their group (signs will be posted to help) and sign them in with a member of Camp staff. We do not accept a camper's drop-off unless a parent/adult has signed them into our program, except for those 12 and older with approval in their registration. Staff is not responsible for children until they are signed in or after they are signed out.

Pick-Up:

For the safety of our participants, staff will ask for a picture I.D. when a child is picked-up. **NO** child will be allowed to leave with anyone that is **NOT** listed as an authorized adult unless approved by the child's parent. All Campers **MUST** be signed-out prior to leaving except for those 12 and older with an approved waiver. Staff is not responsible for children until they are signed in or after they are signed out.

LATE PICK-UP & FEES (ALL CAMPS)

It is expected that your child is picked up prior to Camp closing at 5:30pm. If you know ahead of time that you will be late picking up your child, please call the Camp Leadership at (208) 777-2736 and leave a voicemail. If you are late, there will be a \$5 fee for the first 15 minutes and \$1 fee for every minute after. This fee will be charged to your online account balance.

LOST & FOUND (ALL CAMPS)

Our lost and found table is located in the office and will be placed near the camp entrance on Friday afternoons. All lost and found items will be donated after two weeks (i.e. items left week 1 will be donated at the end of week 3).

MEALS (ALL CAMPS)

No meals are provided. Campers must bring a lunch daily. Refrigeration and microwaves are not available. Snack will be provided daily around 3:00pm. All snacks provided will be nut free. We run our snack time based on donations. If you can donate pre-packaged snacks, it would be greatly appreciated.

FOOD ALLERGIES/DIETARY RESTRICTIONS (ALL CAMPS)

If a child has special dietary needs due to medication, allergies, illness, or special circumstances, ***you must note this on his/her registration.*** A list of food allergies will be posted in the Camp Office and in our camp staff binders, so our staff can ensure proper food distribution. Campers are not to share food with others while at camp.

CELL PHONES, TABLETS, SMART WATCHES (ALL CAMPS)

Cell phones, tablets, and smart watches are not allowed at camp. Phones, tablets, and smart watches will be confiscated and given to parents at the end of the day. Reasonable accommodations must be pre-approved by the Recreation Supervisor or Camp Director in accordance with ADA policies.

PACKING LIST

Personal items should be left at home as they can get lost, stolen, or damaged. Items listed in the “What NOT to bring” sections will be confiscated and only released to the parent or guardian at sign-out. Certain exceptions will be made on weeks where we allow trading cards on Friday mornings, at parents’ discretion.

The City of Post Falls is not responsible for any lost, stolen, or damaged items.

Please label all clothing and personal belongings!

What to bring EVERY DAY	What NOT to bring
<ul style="list-style-type: none">• Closed toe gym shoes – <u>no flip flops or sandals except for swim time!</u>• Sunscreen• Backpack• A reusable water bottle (available for purchase)• Lunch (No refrigeration provided)• Towel• Swimsuit*• Light jacket or sweatshirt for cold mornings• Appropriate clothing	<ul style="list-style-type: none">• Electronic devices – <u>no cell phones, tablets, or smart watches!</u>• Money• Toys• Jewelry• Gum or candy• Pocket knives• Soda

* Campers should wear swim attire to camp as soon as we are allowed to swim (depends on the dam closing), swim attire not needed at Camp Invention or BrixCAMP

SUNSCREEN (ALL CAMPS)

Campers are required to bring sunscreen labeled with the camper’s name to camp; we do not supply sunscreen. Campers should come to camp with sunscreen already applied. Camp staff are **NOT** allowed to apply sunscreen to any camper (**they can assist with spray sunscreen**), so it is encouraged that you teach your child how to properly apply sunscreen. The staff will supervise and provide times for campers to apply sunscreen before and during outdoor activities.

MEDICATION POLICY (ALL CAMPS)

If your child requires medication during the time they are in our care, please notify Camp Leadership as soon as possible. Before any medication (prescription and non-prescription) may be given to the camp staff, a Camper Medication Form must be completed; these are available onsite through Camp Leadership or found on the Camp website (<https://www.postfalls.gov/camp/>).

Both prescription and non-prescription medicines must be in their original container and clearly marked with the child’s first and last name, medication name, doctor’s name, dosage and other specific directions.

Parents must bring medication directly to a member of Camp Leadership; please review all instructions and any other special considerations with Camp Leadership at this time.

A member of our Camp Leadership team will supervise the storage and self-administration of any medication taken during the camp day. ***Our camp staff are not authorized to directly administer any medications.***

FIELD TRIPS (DAY CAMP ONLY)

Campers **MUST** bring a lunch, provided field trip shirt, water bottle, and backpack on field trips. Information about field trips will be found in the weekly schedule sent out prior to the week of Camp. While groups are on field trips, we make sure to have staff to camper ratios that are appropriate for the location and activity.

Camp Field Trip Shirts will be sent home with campers during their first week of camp. All campers will receive one shirt. Additional and replacement field trip shirts will be available for \$15. ***Camp apparel available for purchase are not considered field trip shirts.***

Field trip busses will leave at different times depending on the field trip. Most trips will leave between 9:30 and 10:30 AM. Field trip busses will usually return by 3:00 PM. ***If you need an early pick-up or late drop-off on your camper's field trip day, it MUST be pre-approved through the Camp Director. We will not shuttle campers back to camp early for an early pick-up.***

Field Trip Days (may vary):

Tuesday – Explorers (Kindergarten) & Adventurers (Grades 1-2)

Wednesday – Voyagers (Grades 3-4) & Navigators (Grades 5-6)

Field trip reminders will be sent out in advance of each week.

SWIMMING (DAY CAMP ONLY)

Once the spill gates to the dam close in Post Falls, campers will swim in the Spokane River at Kiwanis Park. Explorers (Kindergarten) & Adventurers (Grades 1-2) may only swim in the shallow end and enter the water up-to their hips.

Campers should be prepared to swim every day. On days when swimming is possible, please send your camper to camp in their swimwear, this allows us to spend more time swimming and less time changing. Exceptions may exist on days with a field trip or large all-camp event, or on days when lifeguard staff ratios do not meet our safety standards.

Campers are required to bring sunscreen, a swimsuit (Females: must be one-piece swimsuit, no bikinis. Males: no speedo style swimsuits), and a towel. Optional items include goggles, sandals while at the beach (campers must have closed toe shoes for the remainder of the day), and life jackets. **DO NOT send your child with inflatable rafts, chairs, flippers, buckets, shovels, pool noodles, squirt guns, or any other water toys.**

The roped off swimming area at the beach has two depths. Campers must pass the swim test to enter the deep end and water above their hips. The swim test will be administered once a week on their first swim day. Any camper who fails the swim test may not have additional opportunities to pass the test until the next week. Campers will receive color coded wristband to determine who has passed the swim test. This provides clear visuals for our counselors to ensure safety. **Please keep the wristband on throughout the week.**

RAINY DAYS (DAY CAMP)

Kiwanis Park has several shelters that Camp Ka-Mee-Lin utilizes. There are adequate covered spaces to pass the day sheltered from rain. During rainy weather we may have to interrupt or modify the prepared activity schedule. During these times, we do our best to provide activities, games, and crafts that meet our standards of being intriguing, educational, and active. On rainy days, parents can help us by making sure their camper comes dressed for the weather with warm, water resistant clothing and shoes. We may also opt to run camp at a school facility if it looks like it will rain all day. A sign will be posted at Kiwanis Park and a notification will be sent out through the DaySmart system if we move off-site. **Please ensure the email address and cell phone number associated with your camper's account is current in our system.**

Link: <https://apps.daysmartrecreation.com/dash/x/#/online/postfalls/login>

EXTREME WEATHER

- Extreme weather includes but is not limited to heat, wind, lightning, smoke, and ash.
- If extreme weather is known ahead of time, camp may be cancelled for that day as adhering to guidelines becomes more difficult.
 - A refund for the day will be processed by Camp Leadership or the Post Falls Parks and Recreation office.
- If extreme weather occurs during the camp day, campers will be leave for an off-site facility.

Notice of change will be posted on the sandwich board at Kiwanis Park entrance if-possible and a notification will be sent out via email if we move off-site. **Please ensure the email address and cell phone number associated with your camper's account is current in our system.**

Link: <https://apps.daysmartrecreation.com/dash/x/#/online/postfalls/login>

ON-SITE EMERGENCY (ALL CAMPS)

Camp Ka-Mee-Lin staff are trained in emergency scenarios and are equipped to gather at one of several on-site locations should a “shelter in-place” be deemed necessary. Groups will be separated as much as possible. In the case of an evacuation, campers will walk or be shuttled to Ponderosa Elementary School. Notice of change will be posted on the sandwich board at Kiwanis Park entrance if-possible and a notification will be sent out through the DaySmart system if we move off-site. **Please ensure the email address and cell phone number associated with your camper’s account is current in our system.**

Link: <https://apps.daysmartrecreation.com/dash/x/#/online/postfalls/login>

NON-DISCRIMINATION (ALL CAMPS)

No person shall be denied the opportunity to participate in the Day Camp Program as a participant, employee, or volunteer based on race, sex, or religious beliefs. To participate successfully in the program, a child must be able to function in a group setting, always stay with their group, follow directions given by staff, and be able to use the toilet on his/her own. Every effort will be made to make reasonable accommodations to serve your child.

FAQs

- Can I just register for a couple days a week?
 - Unfortunately, no. We base our fees, staffing, and supplies on a full week registration.
- What is Extended Care?
 - Extended Care is an additional add-on program for certain camps to allow flexibility for working families. This add-on allows parents to drop-off their camper as early as 7:00 AM and pick-up as late as 5:30 PM and is available for all campers enrolled in that week’s camp (excluding BrixCAMP on August 12-16). There is no formal programming during Extended Care. Campers will have the choice to participate in free time stations or Counselor-led group games.
- Will there be field trips this year?
 - Yes. Some weeks may have guests come to visit for performances and other activities. The field trip schedule may vary by day, week, and age group. Days and times vary.
- Can you move my camper up or down an age group?
 - Unfortunately, no. We program, schedule, and budget based upon age groups. Our online roster building system is also not set-up to filter for these types of requests. Camp is a great place for kids to make new connections and friends.
- What do I do if I need to drop-off late or pick-up early?
 - Call the Camp Office (208) 777-2736 (voicemail only) or notify at drop-off or pick-up. Some activities take place off-site depending on the day of the week, so advanced notice is required.
- Can I drop-off or pick my camper up from a field trip location?
 - Unfortunately, no. We are not set-up to coordinate off-site drop-off or pick-up per our security policies. If you cannot make-it to camp in-time for a field trip day, alternative activities **WILL NOT** be provided.
- Do campers need to be potty trained?

- Yes campers must be potty trained prior to attending camp. We do not assist with toileting needs. Reasonable accommodations will be permitted upon request in accordance with the Americans with Disabilities Act.
- What is the withdrawal/refund policy?
 - Due to administrative costs involved, an 50% refund will be issued if the participant withdraws prior to May 12. No refund will be issued for withdrawals after May 12.

For payment plans, participants withdrawing from a camp session will still be charged 50% if the participant withdraws prior May 12. 100% will still be charged for any withdrawal after May 12.

On occasion a young first-time camper (4 ½ -5-year-old) may not be ready for a full day of Day Camp and may withdraw or be asked to leave Day Camp prematurely. Parents should carefully evaluate their child's camp readiness and speak with the Recreation Supervisor or Camp Director at the time of enrollment to help ensure the best decision for each child. If a first-time camper shall be withdrawn by the parent or should Camp determine that they are not ready for the Day Camp program, they will be offered a refund minus a fee for each day attended.

If your child should be dismissed from Camp for unsatisfactory conduct or behavior which the Camp Director and Recreation Supervisor deem to be detrimental to other children, staff, and the Camp program, you will be issued a refund, minus fees for each day attended.

POST FALLS PARKS AND RECREATION DEPARTMENT CAMP KA-MEE-LIN CODE OF CONDUCT

Please review this document with your camper.

Rules and Expectations

It is the goal of Camp Ka-Mee-Lin to ensure that the rights of all individuals are protected while attending the camp; to establish the safest and best possible learning environment for all camp participants and to ensure that breaches of the rules and code of conduct are treated in a fair and consistent manner. Please review this with your camper.

Our rules and expectations are as follows:

- Campers have the responsibility to follow the instructions given by Camp staff
- Campers have the responsibility to treat one another, staff, and property with respect
- Campers have the responsibility to act and behave in a way which does not endanger (themselves or others), intimidate, or interfere with the participation of others

All campers are entitled to a pleasant and harmonious environment at Camp. The program cannot serve campers who display chronic or severe disruptive behavior.

Campers exhibiting the following behaviors may not be a good fit for our camp program which may result in dismissal from Camp:

- Requires constant 1-on-1 attention from staff
 - Campers may attend with a Behavioral Aide as a reasonable accommodation
- Any child who runs away from the staff or off-site
 - If the staff cannot convince the child to return, the police may be called
- Any child who harms themselves or another camper
 - This includes both physical and or verbal abuse as well as bullying
- Any child using language which is offensive, profane, sexist, or racist
- Any child who abuses the staff
- Any child who participates in sexual harassment
- Includes use or possession of illegal drugs, alcohol, tobacco, weapons, incendiaries, matches or explosives, including threats or claims to have weapons

If a camper becomes a serious behavior challenge to staff, the Camp Director will notify the primary account holder of the situation and discuss a resolution. If improvement does not occur or a resolution cannot be determined, the camper may be dismissed from the program.

Continues on next page.

Five Point Discipline Policy

The Camp Ka-Mee-Lin staff will use positive means in dealing with discipline problems. Acceptable behaviors will be reinforced. Reasoning, with the assignment of logical consequences will be used with a child to help avert problem situations. If necessary, a supervised “time out” will be utilized. A “time out” is not a punishment, but rather a method of helping a child regain control of their behavior. On top of this, a written warning will be given to the camper and parents by means of a Rough Day Report. Rough Day Reports are kept on file throughout the summer season.

If behaviors are recurrent, we will utilize a five-point discipline policy to determine what action will be taken should a camper not follow the camp rules. These policies are put in place to ensure the safety of our campers as well as our staff.

Point One: This is the camper’s first written warning. The parents or guardian will be notified at the time of pick up.

Point Two: This is the camper’s second written warning. The parents or guardian will be notified at the time of pick up.

Point Three: This is the camper’s third written warning, and the parent or guardian will be contacted immediately to be informed of the situation.

Point Four: The parent or guardian will be contacted to pick up their camper immediately and the child will be suspended from camp for the remainder of the day as well as the following day.

Point Five: Parent or guardian will be contacted to pick up their camper immediately and the child will be removed from the camp program and may not be eligible to return.

If you have any questions regarding the Camp Discipline Policy, please contact David Bugenhagen at dbugenhagen@postfalls.gov.

Agreement

By registering for a Camp Ka-Mee-Lin camp you agree to go over this document with your camper and understand that he/she/they will receive appropriate disciplinary action should he/she/they breach the above listed policies.