Site Plan Review (SPR) Process
Generalized Concept

Applicant submits SPR Application

Pre-Application Conference – Encouraged but not required

Planning reviews for completeness

If incomplete, additional items requested

Processed – Fee paid

7-14 days

3 weeks minimum

Dependent upon compliance with design and development standards

9 weeks minimum

3-5 weeks

Departmental review period

Redline comments and review letter sent to applicant

Applicant submits revisions

Review and revision process repeated 2-4 times on average

Site Plan Approval

Addresses generated

Applicant may apply for permits, begin construction, request inspections as needed

Legend

Grey = Comments
Red = Approximate Timeline
Light blue = Major step

Post Falls Municipal Code Section 18.20.130: Site Plan Review