

Kootenai County Fire & Rescue

Headquarters

5271 E. Seltice Way Post Falls, ID
83854 Bus. Tel. (208) 777-8500
Fax # (208) 777-1569

To Whom It May Concern:

Kootenai County Fire & Rescue is a separate political subdivision of Idaho Government. This Department, however, works in cooperation with both city and county building departments to eliminate duplication of meetings to make better use of your time and our time.

Fees collected by either building department **DO NOT** include the Fire District user fees. Therefore, Kootenai County Fire & Rescue will be billing you separately for two different items:

Plan reviews independent of a master building permit, will be charged \$150.00 for the first review of a building plan by Building Official(s), and an hourly fee per the most recently adopted billing Fee Schedule for re-reviewing deficiencies in said plan(s).

The initial billing will be for our building plan review. It will be billed at the start of the project. This charge will be 30% of the county's building permit fee.

The other billing will be for various inspections during the project. These will be billed as they occur. These charges will be at a rate of **\$98.00 per hour** (subject to change annually) with a one hour minimum for the following:

- Automatic Sprinkler Installation Inspections & Testing
- Underground Fuel Tank Pressure Testing & Delivery
- Line Tests Commercial Kitchen Hood Tests
- Fire Alarm Tests & Fire Alarm Plan
- Reviews Medical Gas Line Testing
- Final Inspection for Occupancy

And Any Other On-Site Inspections Required for New Commercial Construction.

Kootenai County Fire & Rescue also requires any new commercial building constructed to have a **lock box on the building** per the International Fire Code, Section 506.1. **If there is an electric gate installed, a Knox override switch must also be installed.** You can go online to **knox.com** to purchase the lock box or electric override switch. Please note that all the fire district requirements must be met including payment of any outstanding invoices 30 days prior to the **Fire District signing the Certificate of Occupancy.**

Payment shall be made to:

*Kootenai County Fire & Rescue
5271 E. Seltice Way
Post Falls, ID 83854*

If you have any questions, please feel free to call our Office at (208) 777-8500. Ext. 1

Sincerely,

Kootenai County Fire & Rescue

Headquarters

Jeryl Archer

Fire Marshal

Kootenai County Fire & Rescue

5271 E. Seltice Way Post Falls, ID 83854

Bus. Tel. (208) 777-8500

ACCESSED FEES _____

PROJECT NAME _____

ADDRESS: _____

SEND BILL TO: _____

Attn: _____

PHONE NUMBER: _____

I have read this agreement and agree to be the responsible party to pay the **ALL** fees when billed at the beginning and at the end of the project, which may include fees for the plan review and inspection fees for the alarm, sprinkler, hood, medical gas, etc. Contact our office if special billing arrangements need to be made. **(For owner/contractor)**

Please Print Name

Signature

DATE: _____

Phone #: _____

RECEIVED BY: _____

Signature

Date

KOOTENAI COUNTY FIRE & RESCUE